



**Rayat Shikshan Sanstha's
Arts, Science and Commerce College, Ramanandnagar (Burli)**

STUDENT MENTORING POLICY

"Mentorship for Integrated Development of Mentee"

Introduction:

Mentoring for improving the student's performance in every aspect is an integral part of Mentor-Mentee Scheme. Mentor role in understanding academic, economic, emotional, physical, social, spiritual competencies of the mentee and efforts for the integrated development all these aspects is very crucial for students' progression. It helps to focus on the weaknesses and strengths of the students and help them to achieve the educational goals.

Internal Quality Assurance Cell well developed mechanism of mentoring through Mentor- Mentee Scheme (MMS) for integrated growth of the students. At the beginning of academic year, the IQAC and MMS allot class wise mentors and mentees. The teachers collect mentee's personal, educational, socioeconomic, familial information. Mentors take periodic follow up of mentee development in order to understand their problems and try their level best to overcome them. The IQAC checks issues and arranges counseling sessions, special workshops/meetings with parents for effective mentoring mechanism.

Aims and objectives:

- To improve in the academic performances of the students to accomplish educational goals.
- To provide psychological counseling.
- Organization of career guidance sessions.
- To solve personal, academic, economic, emotional issues
- To foster mentees with their learning needs.
- To create academic interest among mentees in teaching-learning process.
- To create scientific approach among mentee.

Key factors in mentoring programme:

- Identification of Learners capabilities.
- Socioeconomic status of mentees.

- Understanding of the mentee's expectations.
- Realization of intensity of mentees' issues.
- Way out the mentees' issues in rational manner.

Role and responsibilities of mentor:

- To collect mentee's information.
- To organize mentor mentee meetings.
- To provide all support to mentee for improving academic performance.
- To pinpoint the mentees' issues/needs.
- To be a proctor for mentees 's integrated development.
- To promote mentees for curricular co-curricular extra-curricular activities.
- To promote mentees for effective use of physical facilities of the college for overall development.
- To understand strengths/weaknesses of mentees and guide them as per their needs.

Role and responsibilities of mentee:

- To attend mentor-mentee meetings.
- To understand faults and improve new efficiencies as per the directions of Mentor.
- To be loyal and sincere with the mentor.
- To have effective and proper communication with the mentor.
- To understand expected results of the mentoring scheme.

Mechanism of allotment of Mentees to Mentors

- Allotment of mentees to mentors will be done in the beginning of the year.
- Issue of notice informing to all faculty members regarding the allotment of mentees to mentors.
- After meeting with the entire faculty, the list of mentors and mentees will be finalized.

Frequency and Schedule of the Mentor-Mentee meetings:

The meetings will be scheduled as per the need and issues raised from time to time. The Mentor Mentee Scheme takes initiatives for the arranging the counseling sessions for the holistic development of the student.

- Each mentor conducts on an average of 3-4 mentor-mentee meetings.
- The first meet is usually conducted after allotment of mentees to a mentor at the beginning of academic year.

- The second mentor-mentee meet is organized before end of first semester.
- Third mentee meeting is conducted after the commencement of 2nd term i.e. declaration of results of first term to monitor the student progress.
- The 4th meet with the mentees is organized before the end of academic year.



Dr. N. J. Dahale
Member Coordinator
IQAC



Prin. Dr. S. T. Salunkhe
Chairman
IQAC